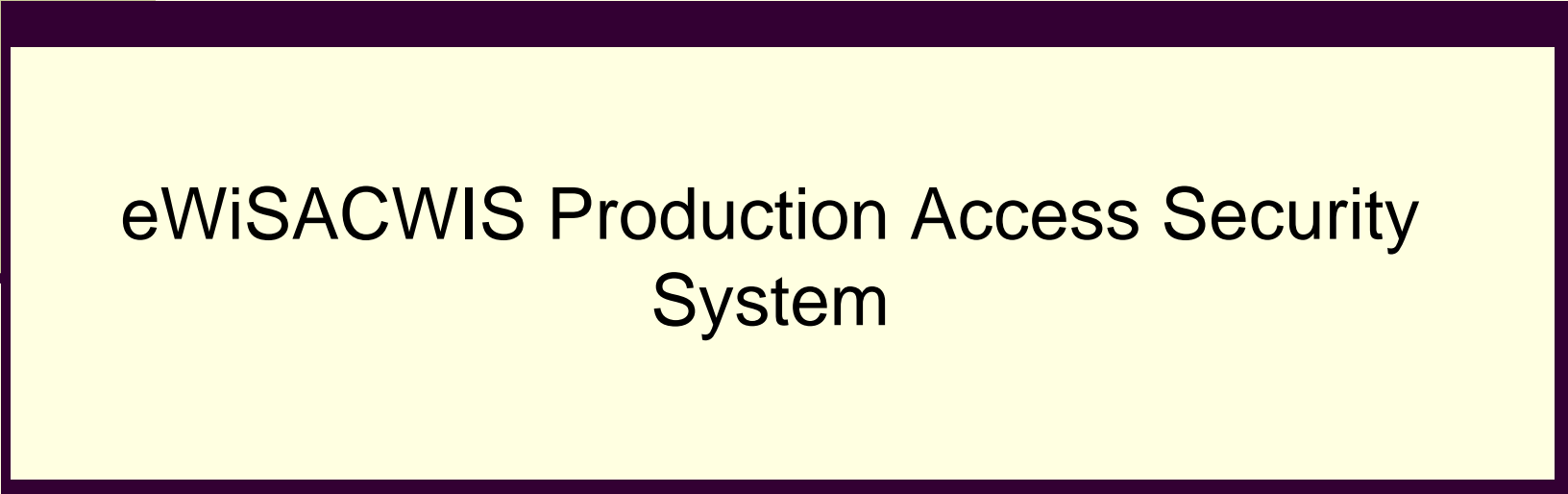




ePASS



eWiSACWIS Production Access Security
System

ePASS Review/Reminders

- 'New' requests are for new workers that have an active worker record and have activated their WAMS account
- 'Delete' requests are for workers that have left the agency. If the worker is not set to Inactive, the 'Show Active Workers' link will need be selected to find the worker.
- 'Change' requests are to change a current worker's security (i.e. promotion or transfer)


More ePASS Review/Reminders

- Under **NO** circumstances should a user ID and password be shared with **ANYONE**
- Please remember to log-in and check ePASS after you submit a request. Sometimes our Security Liaison will ask for clarification in the comments section of the request.
- Name & email changes are not part of ePASS, that is completed in eWiSACWIS by the supervisor and in WAMS by the worker

ePASS – What's New?

- Quarterly Roster Verification
 - HIPAA Requirement to have each county verify workers and their security, starting June 2005
 - It will appear as a request in 'My Queue'
 - Verify all active workers should be active
 - Verify all active workers have proper security

ePASS Roster Verification Request

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Department of Health & Family Services

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Hello Danny Dane

ePass

County: Dane


My Queue
Explorer

Roster

Submit Request:
Pre-Approval
New
Change
Delete

Log out

About




My Queue - Open Work Items - 1

Organization			Effective	Status	Opened	Closed
Request ID: 51136- eWisACWIS Quarterly Security Verification Due Date:07/31/2005						
Dane			07/31/2005	Open	05/06/2005	
Action	Description	User	Role	Opened	Closed	
Open	New UAAT Request	[unassigned]	SecurityDelegate	05/06/2005		

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ePASS Request Verification Request

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County: Dane

Hi! Danny Dane

ePass

eWISACWIS Quarterly Security Verification Due Date:07/31/2005

Save and continue workflow

Save but leave on my queue

Reset

Cancel

Requestor Information

Name: Dane, Danny

Phone#:

Email: ewuat06@dhfs.state.wi.us

Worker Roster Verification

☒ Worker roster is incomplete or inaccurate.

- Corrective actions are necessary prior to verification.

☐ Worker roster is complete and accurate.

- All active users have appropriate security as verified by the county security delegate.
- All users no longer with this county have had eWISACWIS access removed.

Comment Log


Add Request Comment:

Save and continue workflow

Save but leave on my queue

Reset

Cancel




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Done

Internet

ePASS – Worker Roster

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eWISACWS Worker Roster

Back to
My Queue

Location: Dane

All

Search:

Workers: Active

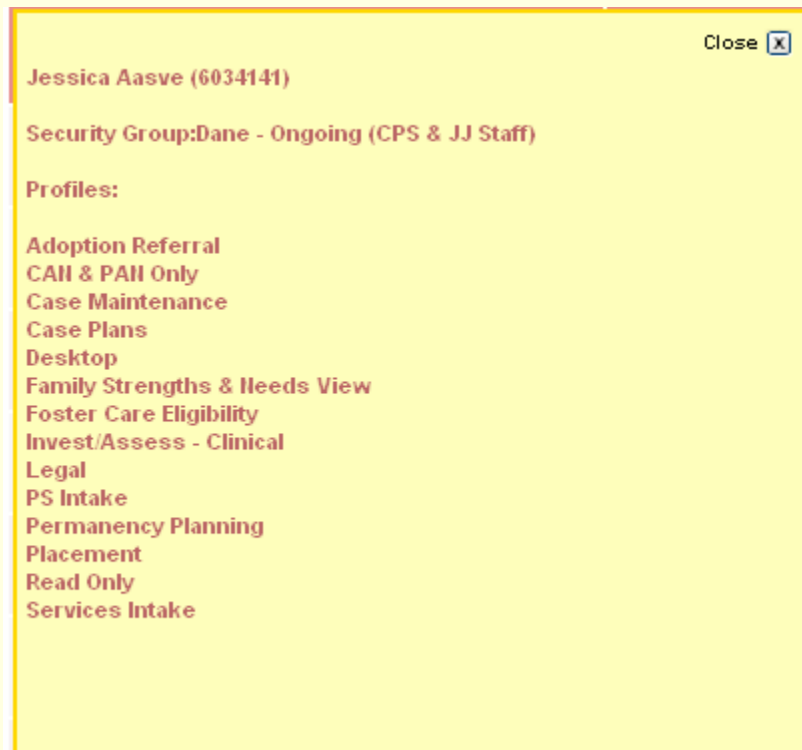
All Job Classes

All Security Groups

Worker Name (ID#) Email	Status Phone	Login ID eW WUID	Job Class Security Group	WAMS Name Email ID#
Jessica Aasve (6034141) Aasve@co.dane.wi.us	Active (608) 242-6258	5004010515005338	Social Worker Dane - Ongoing - Cus & Ji Staff(e)	

ePASS Security Group Detail

- Click on the worker's security group for detailed information



A screenshot of a web application window titled "Jessica Aasve (6034141)". The window has a yellow background and a "Close" button in the top right corner. Below the title, it displays "Security Group:Dane - Ongoing (CPS & JJ Staff)". Under the heading "Profiles:", there is a list of security group profiles: Adoption Referral, CAH & PAH Only, Case Maintenance, Case Plans, Desktop, Family Strengths & Needs View, Foster Care Eligibility, Invest/Assess - Clinical, Legal, PS Intake, Permanency Planning, Placement, Read Only, and Services Intake.

Close

Jessica Aasve (6034141)

Security Group:Dane - Ongoing (CPS & JJ Staff)

Profiles:

- Adoption Referral
- CAH & PAH Only
- Case Maintenance
- Case Plans
- Desktop
- Family Strengths & Needs View
- Foster Care Eligibility
- Invest/Assess - Clinical
- Legal
- PS Intake
- Permanency Planning
- Placement
- Read Only
- Services Intake

ePASS

- Questions?
- Suggestions?